

**Health Overview and Scrutiny Committee
Substantial Change Assessment**

A. Background Information	
1. Name of responsible (lead) health organisation:	
	NHS England
2. Brief description of the proposal (please include information about timelines and whether the proposed change is temporary or permanent):	
	Change in location of existing Sexual Assault and Referral Center at 7, West Court South Park Business Village, West Ct, Maidstone ME15 6JD to 18 Kings Hill Ave, Kings Hill, West Malling ME19 4AE. Difference of circa 8-10 miles.
3. Why is this change being proposed? What is the rationale behind it?	
	New forensic standards have been introduced to these services and the premises that they operate from. Having assessed the existing premises it is deemed that they will not meet the new required standards and cannot be adapted to do so. New premises have been found to deliver these services from that can be made fit for purpose.
4. What are the main factors driving the change? Please indicate whether they are clinical factors, national policy initiatives, financial or staffing factors.	
	The main factors driving change is the introduction of new standards and the need for services to become accredited to be able to deliver these services.
5. How does the change fit in with the wider strategic direction of healthcare in the Health and Wellbeing Board?	
	These services are mandated to be commissioned by NHSE and we do this jointly with local Police Forces and the Office of the Police and Crime Commissioner.

6. Description of population affected:
These services serve the population of Kent.
7. Date by which final decision is expected to be taken:
The procurement opportunity will be presented to the market in the first quarter of 2023 with a contract start date of 1 st April 2024.
8. Confirmation that HOSC have been contacted regarding change - including date and nature of contact made:
Contact made with HOSC Contact Kay Goldsmith

B. Assessment Criteria	
1. Legal Obligations: Have the legal obligations set out under Section 242 of the consolidated NHS Act 2004 to 'involve and consult' been fully complied with?	
	Yes
Comments:	
	As the location of the service will be changing then NHSE have a duty to consult. A formal consultation process is planned for Dec 2022 – Feb 2023.
2. Stakeholder Engagement: Have initial responses from service users (or their advocates) and other stakeholders such as Healthwatch indicated whether the impact of the proposed change is substantial?	
	No
3. Stakeholder Engagement: Does the service to be changed receive financial or 'in kind' support from the local community?	
	No
4. Stakeholder Engagement: Is there any aspect of the proposal that is contested by the key stakeholders? If so what action has been taken to resolve this?	
	None to date

5. Staff Engagement: Have staff delivering the service been fully involved and consulted during the preparation of the proposals?
Yes
6. Staff Engagement: Do staff support the proposal?
Yes
7. Patient Impact: Does the proposed change of service has a differential impact that could widen health inequalities (geographical, social or otherwise)?
No
8. Patient Impact: How many people are likely to be affected?
Unknown. We have figures for previous years but only indicative.
9. Patient Impact: Will the proposed change affect patient access? If so how?
No
10. Patient Impact: How will the proposed change affect the quality and quantity of patient service?
No service change is proposed only the location of the service
11. Patient Impact: Does the proposal appear as one of a series of small incremental changes that when viewed cumulatively could be regarded as substantial?
No
12. Patient Impact: How will the change improve the health and wellbeing of the population affected?
No proposed change to the existing service

13. Wider Impact: Will the proposed changes affect: a) services elsewhere in the NHS b) services provided by the local authorities, c) services provided by the voluntary sector?
No
14. Standards: How does the proposed change relate to the National Service Framework Standards?
In line with the framework and statutory responsibility to commission and provide this service
15. Risk: What could the possible negative impacts of the change be? What mitigations are in place to reduce any potential negative impacts of the proposed change?
Risk register in place. No significant risks identified.

C. Outcome/Decision
1. Is this considered to be a significant change by provider?
No
2. Is this considered to be a significant change by HOSC?
Yes/No (please delete as appropriate)